**ERASMUS 20…-20…**

**Attendance Certificate – Staff mobility for teaching assignment**

This MANDATORY document has to be filled in and signed by a representative of the *Host Institution* and to be handed maximum two weeks after the teacher’s return at [*name of the home institution*].

I, the undersigned

title

From [*name of host institution*] hereby confirm that **Mrs/Mr ……………….** from [………………] taught, in the frame of an Erasmus+ Teaching Staff mission, at the [*name of faculty*]

from (date of arrival : day/month/year)

till (date of departure : day/month/year)

She/He taught ..hours

in the field of :

SIGNATURES

|  |  |
| --- | --- |
| The participant | Host organisation |
| **[forename, name]**, | **[forename, name]**,**[function]** |
| Signature | Signature and stamp |